

Using Dictionaries

- [Adding new records to dictionaries](#)
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See also:

- [Manual Data Input](#)
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Manual Data Input

Almost all dictionaries have capability of creating/editing/deleting values:

The screenshot displays the JIRA CRM interface. On the left sidebar, a red box highlights the 'Add' (+) icon, with a red arrow pointing to the 'Company' dictionary form. The form is titled 'Company:' and has tabs for 'Main', 'Address', 'People', 'Deals', 'Products', and 'Transactions'. The 'Main' tab is active, showing fields for 'Company Name', 'Industry' (set to 'Software Development'), and 'Type' (set to 'Lead'). At the bottom of the form are buttons for 'Print', 'Full page', 'Save', and 'Close'. The background shows a list of companies and a table of contacts.

Company	Industry	Type	Website	Phone	Contact
Open University	Education	Client	www.openuni.edu	+9 87 32450023	John Kirhen
OptTorg	Retail	Client	www.opttorg.ru	+7 812 756 3435	Inna Shlikova

Other Ways To Data Input

In addition to manual data input directly in the dictionary some data can be loaded from external sources or created in other objects:

- Contact dictionary values can be imported from JIRA User dictionary. You must switch on synchronization in administration menu CRM\Contacts.
- Company dictionary values can be created from JIRA issues. If there is field with "company" type in JIRA issue - user can add new company by entering new value in this field.